

IMPROVE YOUR THINKING SKILLS WITH

MIND MAPPING TECHNIQUES



Mind Mapping is a revolutionary technique that will improve your thinking skills and memory. A Mind Map uses key words, colours and images to stimulate your brain.

Your brain has the ability to learn and remember large amounts of information. It works by linking ideas together. When you think, your brain starts off from one idea and radiates outwards to other ideas. This Radiant Thinking ability is natural and automatic.

For your brain to function effectively, it must express itself in a radiant form that reflects its thought processes. In other words, to use your brain effectively, you have to think radiantly. A Mind Map, when drawn, radiates from a central idea and can be considered an expression of the Radiant Thinking Brain.

This workshop will show you how your brain works and how to use it to boost your productivity. It will give you the knowledge and techniques to be a more effective manager.

“If you are looking for a short-cut to improving your performance at work, try a Mind Map.” Tony Buzan

OBJECTIVE

By the end of this workshop, you will be able to use Mind Mapping for:

- > Remembering
- > Brainstorming
- > Planning Projects
- > Creative/Report Writing
- > Decision Making
- > Presentations
- > Making and Taking Notes

BENEFITS

With Mind Maps, you will be able to:

- > Use your brain effectively
- > Increase your concentration
- > Achieve a higher level of creativity
- > Get clearer organisation of thoughts
- > Enhance your memory
- > Improve your retention
- > Boost your productivity
- > Programme your brain for success

MIND MAPPING

COURSE OUTLINE (2-DAY)

Thinking

- > Brain Check
- > Left Brain-Right Brain
- > Linking and Associating

Mind Mapping

- > How To Mind Map
- > Rules and Techniques

Mind Mapping Applications

- > Creative/Report Writing
- > Decision Making
- > Planning
- > Making Notes/Taking Notes

Remembering

- > Memory Rhythms
- > Remembering Names and Faces

Reading

- > Techniques to Read Faster
- > Comprehension and Retention
- > Making Notes/Taking Notes

Applications

- > Presentation
- > Brainstorming
- > Accelerated Learning
- > Program for Success

WHO SHOULD ATTEND

Managers who are in marketing, sales, finance, manufacturing, human resource or general management will find this program highly beneficial.

AWS TRAINING

AWS TRAINING's workshops are designed to help you become more productive at work. You will learn proven techniques that will help you solve problems faster, be more creative and think more effectively.

SOME OF OUR CLIENTS

American International Assurance, Berjaya Group, CPG Corporation, DBS Bank, Glaxo Smith Kline, Housing and Development Board, Inland Revenue Authority of Singapore, Infineon Technologies, Land Transport Authority, Micron Semiconductors, Microsoft, Ministry of Defence, National University of Singapore, Singapore Airlines and Singapore Technologies

FACILITATOR

Wong Peng Wai is the first person in Asia to be certified to teach Mind Mapping by Buzan Centres (UK). Since obtaining his certification, Peng Wai has conducted more than 1,000 workshops in Singapore, Malaysia, Thailand, Hong Kong and Japan. With a M.B.A. and a B.Eng., Peng Wai is a Global Partner with the Haines Centre for Strategic Management, a member of the American Society for Training and Development and a member of the Singapore Institute of Management.

REGISTRATION FORM : MIND MAPPING TECHNIQUES (2-DAY)

Workshop Date: _____ Time: 9.00AM - 5.00PM
Venue: Ngee Ann City, Suntec, or International Plaza
Fee: S428.00 (Fee includes 2 tea-breaks, lunch, training materials and stationery)

Name: _____

Address: _____

Email: _____ Tel: _____

To register for this workshop, please fill in the Registration Form and mail it together with a crossed cheque of \$428.00 made payable to "AWS PTE LTD" to AWS PTE LTD, 391B Orchard Road, #13-09 Ngee Ann City Tower B, Singapore 238874. Please write your name and telephone number on the back of the cheque.

If you need more information, please contact us at info@aws.com.sg.

AWS Training reserves the right to cancel a workshop due to insufficient enrolment or unforeseen circumstances. In the event of a cancellation, your cheque will be returned to you within 2 weeks of the cancellation.